**Writing Learning Outcomes Worksheet**

Step 1: Decide What Student Learning Outcome You Want to Measure

Step 2: Think Through Your Student Learning Outcome. Include the Following:

1. Who Will Be Assessed
2. Active Verb
3. Program/Project/Service Being Assessed
4. How Being Measured
5. Timeline For Measurement

Step 3: Write Your Student Learning Outcome:

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Step 4: After Writing Your Student Learning Outcome, Evaluate The Learning Outcome By

Asking These Questions:

Yes/No

1. Does the outcome support the program objective? Y N
2. Does the outcome describe what the program intends for

students to know (cognitive), think (affective, attitudinal), Y N

or do (behavioral, performance)?

1. Is the outcome important/worthwhile? Y N
2. Is the outcome:
3. Detailed & specific? Y N
4. Measurable/identifiable? Y N
5. Can you create an activity to enable students to learn the Y N

desired outcome?

1. Can the outcome be used to make decisions on how to imp- Y N

rove the program?