**Budget Guidelines for Advanced-Level Productions**

**(Be sure to also adhere to departmental budget caps projects provided in the** [**Student production Handbook**](https://www.oxy.edu/academics/areas-study/media-arts-culture/production-handbook/starting-project/budgeting)**)**

[Student Renters Insurance](https://www.collegestudentinsurance.com/):

Strongly recommended for every student (see [Equipment Policies](http://www.oxy.edu/media-arts-culture/student-resources/production-handbook/equipment-facility-policies/equipment) section of the Student Production Handbook).

Production Design:

 Props

 Set Dressing

 Set Construction

 Location Rental Fees

Costume/Hair/Makeup:

 Costume Rentals

 Costume Purchases

 Makeup Artist/Supplies x \_\_\_\_\_\_\_ Days (est. $100/day)

Craft Service:

 Water/Snacks x \_\_\_\_\_\_\_ Days: (est. $4 per person per day)

 Hot Meal x \_\_\_\_\_\_\_ Days: (est. $8 per person per day)

Expendables (gels, diffusion):

Stock and Drives:

CF and SD Cards

External Hard Drive

Other Additional Expenses:

 Permits

Parking

Location Fees

 Photocopying or Office Expenses

 Travel/Gas/Oxy Vehicle Use

 Special Personnel (Studio Teacher, Stunt Coordinator, Security Guard)

 Film Festival Submission Fees

Notes:

ASP grants will not pay for external hard drives or other material possessions that will become your own “property” beyond the project.