



Fall '25 Abroad Action Meeting

Let's get you out of here!

Congratulations!



- **Researched** destination country and culture & **identified** issues and subject matter to intellectually frame your experiences.

- **Investigated** the program features, structure and educational style to ensure a good match!

- **Reflected** on the importance of this experience to your evolving career discernment.



- **Defended and explained** these matters, deepening your commitment and clarifying your intentions.



➔ Most meaningful work . . . Time to focus on **action items!**
Back to the deeper issue for success at Orientation in April.

The devil in the details

- The goal = YOU abroad.
- Employers look for:
 - meeting deadlines
 - attending to details
 - multi-tasking
 - Timely, *respectful* communication.





IPO deadlines
make it possible
for many other
offices to
support you!

**We have
already
notified most
of these:**



PHASE 1 (March 1 – April 4)

Concurrent Attention

PASSPORT!






OXY pre-departure process (forms, meetings, DEADLINES)

PROGRAM
application, pre-departure process (application, forms, VISA, DEADLINES, FLIGHTS)

READ everything the day you get it and **ACT IMMEDIATELY!**



DUE March 1!

Type	Name
	Predeparture Wellness Self-Reflection & Action Questionnaire
	PLEASE SIGN Agreement to Participate
	Agreement to Participate (Part III-Abroad)
	Agreement to Participate (Part II)
	Agreement to Participate (Part I)

AVOID
\$125/\$250
LATE
FEES

OK to answer “NO” to everything. Or, “yes” to IPO help . . .Conditions under control may flare with changes. Severe allergies, trans/non-binary housing, etc. ASK US!

Passport Information – NOW or when you get it.....

Advising Week & Registration Week

- PLAN abroad courses. GET signatures. Due **APRIL 4.**
- GET YOUR PIN so you can REGISTER for ABXX301 – not in course counts
- REG WEEK: Do NOT enroll in OXY courses



Chair may
need the
syllabus

[Previously Approved Courses Link](#) – Full load plus 2 ALTERNATIVES

Course Planning Sheet –Due APRIL 4



Semester Abroad Course Planning

I. Student Information

Your Legal Name			Oxy ID	Email	Term Abroad <input type="radio"/> Spring <input type="radio"/> Fall Year: _____
Major 1	Major 2	Minor	Emphasis in Major/Minor <i>(if applicable)</i>	Cell Phone	Program name, city, country

II. Preliminary Abroad Course Plan ****If you end up taking courses different from this plan simply complete the Registrar's Course Substitution Form for approval upon your return. ****

Abroad course title and number <i>**Link or send syllabi or descriptions with this form.**</i>	Units	Indicate college elective, major, minor, core	If for <u>major, minor, or core</u> , how does this course apply? Provide the SPECIFIC name of your Oxy major/minor/core requirement or if applicable, Oxy course code & name. <i>(BE SPECIFIC: Use _____ minor website.</i>	Dept. Chair and/or CORE Signature

Dean of Core
Brandon Lehr
(Econ) "if on list for exactly same CORE requ just write "on list"

Semester Abroad Course Planning

I. Student Information

Your Legal Name			Oxy ID	Email	Term Abroad
[Redacted]			[Redacted]	[Redacted]	<input type="radio"/> Spring <input checked="" type="radio"/> Fall Year: 2023
Major 1	Major 2	Minor	Emphasis in Major/Minor	Cell Phone	Program name, city, country
Cognitive Science Major, N			(if applicable) Neuroscience & Studio art minors	[Redacted]	University of Otago, Dun

II. Preliminary Abroad Course Plan ****If you end up taking courses different from this plan simply complete the Registrar's Course Substitution Form for approval upon your return.****

Abroad course title and number <i>**Link or send syllabi or descriptions with this form.**</i>	Units	Indicate college elective, major, minor, core	If for <u>major, minor, or core</u> , how does this course apply? <i>Provide the SPECIFIC name of your Oxy major/minor/core requirement or if applicable, Oxy course code & name. (BE SPECIFIC: Use the major/minor website.</i>	Dept. Chair and/or CORE Signature
MAOR102 : www.otago.ac.nz/courses/papers/index.html?	4	CPRF	Explores Māori people, history, and political landscape of the past centuries pertaining mainly to NZ & also the world.	next pag
PSYC211: www.otago.ac.nz/courses/papers/index.html?	4	Major	Equal to COGS 320: Cognitive Neuroscience, which is a requirement for both Cogsci major & neuro minor	<i>al she</i>
MFCO213: www.otago.ac.nz/courses/papers/index.html?	4	Elective	Media Genres can serve as MAC elective	<i>al she</i>
DHUM303: www.otago.ac.nz/courses/papers/index.html?	4	Major	COGS general elective: examines social, technological, and ethical issues within data science & AI.	<i>al she</i>
MUSI270:	4			

Not OXY – USE PROGRAM Credits

LINK SYLLABUS!

Chair Signatures & DETAILS

Upload in portal All in ONE pdf

DK David Kasunic March 23, 2023 at 9:39 AM
Re: Study abroad course approval question
To: Al [REDACTED]

[REDACTED]

The number of contact hours/week and the number of weeks of the course indicate that this would translate as four credit units. I can approve them for four units of general Oxy credit.

Best wishes and safe travels,
Prof. Kasunic

[See More from Anissa Basnayake](#)

Found in Inbox - basnayake@oxy.edu Mailbox

KL Kathryn Leonard March 24, 2023 at 11:09 AM
Re: Study abroad, University of Otago, course approval
To: [REDACTED]

[REDACTED]

This email can serve as my signature on your CPRF core transfer form. Have a great trip!

Kathryn
--
Kathryn Leonard, PhD
Associate Dean for Curricular Affairs

AVOID
\$125/\$250
LATE
FEES

Registration

- Do NOT enroll in OXY courses
- **Thurs Reg week** - “no-reply” instructor permission email 16 unit Study Abroad “Class” ABXX301 (expires – see date!)

Waiver for Lolie Alexander Millspaugh for ABIT 301

no-reply@oxy.edu
to millspaugh, me

Dear Lolie:

The following override(s) have been added to your registration record by Robin A Craggs.

- Instructor permission granted

These may allow you to add the following course(s):

- 1833 - ABIT 301 0

Please go online to the add/drop program link in myOxy (<http://my.oxy.edu>) and attempt to add this class. You have until 04/06/2024 11:00 AM to add the class. The waiver will expire at that time. However, Prerequisite waivers will NOT expire. If for some reason you cannot add the class please contact the instructor as soon as you can to rectify the problem.

This email was automatically sent by the override system; please do not respond to this email.

XX = country letters
NZ=New Zealand,
AR=Argentina, etc.

AVOID
\$125/\$250
LATE FEES

HOUSING abroad/return

Abroad

Choose homestay (globally most satisfied!) or **standard** only, not “premium.” Singles, private bathrooms without documented accommodation – cost on YOU if these are premium.

Here -**SPRING 2026** see portal:

- Students who need housing accommodations or have particular housing needs or preferences may be studying abroad in the **SPRING** semester.
- If you study abroad in the FALL semester and plan to return to live on campus for the **SPRING** semester, you will be assigned an available room on campus. There is **NO Room Draw process for on-campus housing for SPRING semester**, and RESED cannot guarantee any availability of a particular room type. Typically, rooms available for the SPRING semester include double- or triple-occupancy rooms with existing roommates. If you intend to live off-campus when you return for the spring semester, you must **engage in the third-year live-off process** and receive approval from REHS to live off-campus upon your return.



Passports & Visas

PASSPORT: CHECK. RENEW. APPLY NOW!!!

- **X passports Good news** - X marker or those listing a sex different from your sex at birth - will remain valid for travel until their expiration date. **Bad news** - New passports/in process-“sex at birth” rule or will be returned.

VISA: You will likely need a student visa.

- **Get admitted to your program THEN they send you detailed VISA instructions/paperwork. ***Do not delay or wait.*****
- On-line (Australia, New Zealand, France, UK), or paper process.
- TAKES TIME.
- Oxy cannot control.
- Use the visa service (SIT, IES, CIEE . . .)
- Oxy certification letters – in “documents,” IPO portal after break.



VISA INSTRUCTIONS

CERTIFICATION OF STUDENT STATUS & FINANCIAL GUARANTEE

Attention: Embassy/Consulate of SPAIN – Los Angeles

Occidental College hereby certifies and guarantees the following information:

STUDENT

NAME:

Adams, Maia

DATE OF BIRTH:

ADDRESS:

CITIZENSHIP:

ACADEMIC STANDING

STATUS: Full-time/Good Standing

GRADUATION DATE: 2025

DEGREE: Bachelor of Arts

APPROVED STUDY ABROAD PROGRAM

PROGRAM NAME:

IES Abroad Granada - Study in Granada

PROGRAM CITY, COUNTRY:

Granada, Spain

PROGRAM DATES:

1/23/2024 to 5/18/2024

FINANCIAL GUARANTEE - \$40,840

Occidental College International Programs Office pays directly to the program and/or provides stipends to the above-named student in the total amount of \$40,840. This figure includes TUITION & FEES (up to \$31,425), ROOM, and MEALS (up to \$9,142 or \$571/week). Occidental College includes an additional \$3,070 to \$5,070 for personal expenses abroad (books, supplies, local transportation, visa, etc.) in awarding student financial aid packages for study abroad.

INTERNATIONAL MEDICAL INSURANCE

Sickness, accident, hospitalization, medical evacuation, etc.

United Health Care (or program equivalent) – no overall maximum dollar limit (per person insured, per policy year).

I, the undersigned Occidental College Official, hereby certify and guarantee the information above as authorized by Occidental College to do so:



Robin Craggs
Executive Director
International Programs
September 20, 2023

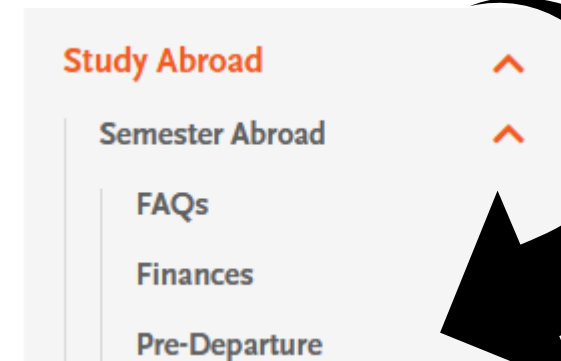


Yadira Barajas
Assistant Controller
Student Business Services
September 20, 2023

You and your family



- YOU are responsible for the process!
- Keep them informed, but not in-charge.
- “Dear Family” email week before SPRING BREAK.
- Refer to our WEBSITE



Orientation! Sat. APRIL 12, 1pm -3pm

Depth & Substance More delicious details

Agreement to Participate (signed in portal)

- \$\$\$ fees, travel grants, etc. What IPO pays for.
- Current semester eligibility (academics/conduct/FINAID)
- Emergency Contact w/Oxy



Mid April . . .

Concurrent Attention

PASSPORT!

DONE

IPO pre-departure process

ON TRACK

PROGRAM

EXPERTS!!

READ everything the day you get it and ACT IMMEDIATELY!

